

NOBEL SYMPOSIA 2025

For detailed information on the application, please see the Nobel Symposia instructions at www.kva.se/nobelSYMPOSIA

The application should contain the following information:

- **Brief description of the current research situation** in the field that the Nobel Symposium is intended to cover, as well as an explanation of its purpose.
- **Name of the Grant Administrator**
The Grant Administrator bears responsibility for the financial records and risk if the cost of the Nobel Symposium exceeds the given budget. Any excess of funds granted by the Programme Committee shall be reverted to the Royal Swedish Academy of Sciences.
- **The Project Manager's (main applicant and organiser) contact details**
The Project Manager must be affiliated with the Grant Administrator.
- **Proposed venue**
Final venue will be booked by the conference management bureau Reachem.
- **The organising committee**
Including a list of proposed tasks and responsibilities for the committee.
- **A preliminary list of participants**
- **A preliminary programme**
- **A preliminary budget**
A detailed budget will be established in cooperation with the conference management bureau Reachem if your application is approved. The total amount requested for a Nobel Symposium must not exceed 950,000 SEK (including 50,000 SEK for conference management by Reachem).
- **Confirmation from Head of Department or equivalent manager representing the Grant Administrator** that this person is informed of the application and the guidelines. Should the application be granted, the Head of Department must sign the award letter for the requisition of funds, confirming the approved budget and terms and conditions for the organising of a Nobel Symposium, which includes a license to use the NOBEL SYMPOSIA trademark.



Name of the Grant Administrator:

Proposed venue:

The organising committee, including a list of proposed tasks and responsibilities:



Preliminary list of participants:

Preliminary programme (1,500 characters or less):

If a Nobel Symposium is granted, it is mandatory to utilise the services of the conference management bureau Reachem for the Nobel Symposium logistics, participant management, etc.

The cost for utilising Reachem is estimated at 50,000 SEK for a 3-day event with 50 participants.

Preliminary budget

Expenses	Amounts in SEK (rough estimates)
Direct cost for conference administration	
Travel	
Venues	
Rental of AV equipment	
Hotel costs	
Total	

Confirmation from Head of Department or equivalent manager representing the Grant Administrator (Name, title and contact details)

Send your application to nobelSYMposia@kva.se no later than **13 October, 2023**

Contact: Lotta Eberstein, nobelSYMposia@kva.se, +46 (0)76 050 60 69

When you apply for funding at the Royal Swedish Academy of Sciences, the Academy will process the personal data you provide in order to handle your application. Read more in the Academy's information on processing of personal data for prize nominations and scholarship applications, www.kva.se/personal-data-protection